

OF&G Quality Manual	RD681 NATRUE Cosmetics and Bodycare Certification Scheme and NATRUE Raw material Approval Scheme. Inspection and Certification Fees
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CERTIFICATION Initial Assessment Fee (redeemable against Annual Fee)	Cost	Inc VAT
Assessment of products received with initial application	£206	£247.20
Plus pre-assessment fee per product*	£5	£6.00
* credited from first year's certification fees		

PRODUCT & RAW MATERIAL CERTIFICATION - Manufacturers, Packers etc.		
Annual Fees (charged annually according to annual turnover – see below)	Cost	Inc VAT
Turnover up to £250,000	£670	£804.00
Turnover from £250,001 to £2,000,000	£1236	£1483.20
Plus annual approval/derivation fee per product	£10	£12.00
Turnover from £2,000,000 plus	£1854	£2224.80
Plus annual approval/derivation fee per product	£10	£12.00

Annual NATRUE label fee 1-100 products**	£93	£111.60
Annual NATRUE label fee 100+ products**	£74	£88.80
** Recovered by NATRUE biannually (NATRUE label fee €200 per product up to 100 products; €160 per product over 100 and €50 for each raw material)		

NATRUE APPROVAL SCHEME FOR RAW MATERIALS	Cost	Inc VAT
Initial Assessment Fee including up to 4 products.	£250	£300
Initial Assessment for each product over 4.	£62.50	£75
Annual Renewal Fee including up to 4 products.	£200	£240
Annual Renewal Fee for each product over 4	£50	£60
All the above fees include the biennial per product approval scheme fee payable to NATRUE.		

Other fees as required	Cost	Inc VAT
Additional/Spot/Extension Inspections	£508	£609.60
Cancellation within 10 days	£374	£448.80
Cancellation within 24 hours	£620	£744.00

NOTES	
<p>Transferring from another control body If you would like to switch from your current control body, we will discount your fee by 10% for the first year. We will work with you to manage the transition smoothly, so if you are thinking of doing this, please call us for a confidential chat.</p>	
<p>We are always happy to help, so if you have any questions, please do not hesitate to contact us using the details below. In addition, all of our documents, including our standards, technical leaflets, application forms and fee sheets are available to view and download from our website. www.ofgorganic.org. Please also visit the NATRUE website for more details of the schemes & requirements.</p>	
<p>Valid from 6/5/2020. Fees are under review and may be revised at any time. The fees relate to inspection and certification charges but do not guarantee that a Certificate of Compliance will be issued</p>	
<p>All applicants to the OF&G NATRUE Cosmetics and Bodycare Certification Scheme are required to submit an Initial Assessment Fee with their application, which is redeemable against your Annual Fee in the first year. This assessment is to ensure that your products comply with the scheme requirements</p>	
<p>Following successful completion of the Initial Assessment we will carry out an Inspection, for which there will be a further charge, depending on the turnover of your organic cosmetic and bodycare enterprise. Please see details overleaf.</p>	
<p>For the OF&G NATRUE raw material approval scheme inspection is not normally required unless you are making organic claims for the completed raw materials, but are not certified by a recognised organic certification body for the processing or packing of that product. See the Natrue website for more details. https://www.natrue.org/natrues-new-raw-materials-approval-scheme/. If an inspection is required, it will be charged at the Additional/Spot inspection fee.</p>	
<p>Where companies have more than one site inspected and certified, each site will be treated as a separate registration. OF&G will attempt to inspect all of the sites as cost effectively as possible, but Inspection fees will depend on how far the sites are apart.</p>	
<p style="text-align: center;">Enquiries to: OF&G, Old Estate Yard, Shrewsbury Road, Albrighton, Shrewsbury, Shropshire. SY4 3AG Tel: 01939 291800 Fax: 01939 291250 or by e-mail to: info@ofgorganic.org</p>	

Payment Methods	
BACS	Triodos Bank, Deanery Road, Bristol. BS1 5AS. Account No. 20605153. Sort Code 16-58-10. Please inform OF&G when payment has been made.
Credit or Debit Card	We can also take payment by Credit or Debit Card. Please contact us for further details.
Direct Debit	A Direct Debit scheme is available at an extra charge for amounts over £250. Please ask for further details.
Cheque	Cheques should be made payable to OF&G. Please write your invoice number on the back of the cheque (if known).