

<b>OF&amp;G Quality Manual</b>	<b>RD15 Processor and other schemes - Inspection and Certification Fees</b>
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<b>Food Processors, retailers, packers, importers, abattoirs, meat cutting (charged annually according to annual business turnover – see below)</b>	<b>Cost</b>	<b>Inc VAT</b>
Turnover up to £50,000	£549	£658.80
Turnover from £50,001 to £100,000	£609	£730.80
Turnover from £100,001 to £250,000	£695	£834.00
Turnover from £250,001 to £500,000	£938	£1125.60
Turnover from £500,001 to £1,000,000	£1109	£1330.80
Turnover from £1,000,001 to £3,000,000	£1279	£1534.80
Turnover from £3,000,001 to £6,000,000	£1490	£1788.00
Turnover from £6,000,001 to £10,000,000	£1831	£2197.20
Turnover of more than £10,000,001	£1928	£2313.60
Rate for small abattoirs	£402	£482.40

<b>Light Touch Evaluation Scheme for Merchant Registration Scheme</b>	<b>Cost</b>	<b>Inc VAT</b>
Certification based on risk evaluation.	£197	£236.40
Additional charge where inspection is required.	£522	£626.40

<b>Other fees as required</b>	<b>Cost</b>	<b>Inc VAT</b>
Additional / Spot / Extension Inspections.	£522	£626.40
Cancellation charge within 10 days of inspection visit.	£384	£460.80
Cancellation charge within 24 hours of inspection visit.	£639	£766.80

<b>Certificate of Inspection (COI) Fees (charge per COI according to the time taken for OF&amp;G staff to validate and stamp/sign the COI)</b>		
<b>COI Validated During Office Hours (Mon – Fri 9am to 5pm)</b>	<b>Cost</b>	<b>Inc VAT</b>
0 – 30 minutes	£15	£18
30 – 60 minutes	£30	£36
60 – 90 minutes	£50	£60
Over 90 minutes	£100	£120
<b>COI Validated Outside Office Hours</b>	<b>Cost</b>	<b>Inc VAT</b>
0 – 30 minutes	£45	£54
30 – 60 minutes	£90	£108
60 – 90 minutes	£150	£180
Over 90 minutes	£300	£360

<b>Additional Services</b>
British Retail Consortium (BRC) – 5% discount on BRC fee and 5% discount on organic fee when combining BRC and Organic audits.

<b>Payment Methods</b>	
BACS	Triodos Bank, Deanery Road, Bristol. BS1 5AS. Account No. 20605153. Sort Code 16-58-10. Please inform OF&G when payment has been made.
Credit or Debit Card	We can also take payment by Credit or Debit Card. Please contact us for further details.
Direct Debit	A Direct Debit scheme is available at an extra charge for amounts over £250. Please ask for further details.
Cheque	Cheques should be made payable to OF&G. Please write your invoice number on the back of the cheque (if known).

<b>Transferring from another Control Body</b>
If you would like to switch from your current control body, we will discount your fee by 10% for the first year. We will work with you to manage the transition smoothly, so if you are thinking of doing this, please call us for a confidential chat.

We are always happy to help, so if you have any questions, please do not hesitate to contact us using the details below. In addition, all of our documents, including our standards, technical leaflets, application forms and fee sheets are available to view and download from our website. <a href="http://www.ofgorganic.org">www.ofgorganic.org</a>
<b>Valid from 20/11/2019.</b> Fees are under review and may be revised at any time. The fees relate to inspection and certification charges but do not guarantee that a Certificate of Compliance will be issued.
Where companies have more than one site inspected and certified, each site will be treated as a separate registration and the total annual turnover of the site will be used to calculate the fee.
<p>Enquiries to:</p> <p>OF&amp;G, Old Estate Yard, Shrewsbury Road, Albrighton, Shrewsbury, Shropshire. SY4 3AG</p> <p>Tel: 01939 291800</p> <p>or by e-mail to: <a href="mailto:info@ofgorganic.org">info@ofgorganic.org</a></p>